



Southwest Mosquito Abatement & Control District

Mario Boisvert, Ph.D.

District Manager

Board Meeting

June 9th, 2011

Agenda

- Roll call
- New Building – Feasibility study
 - Presentation by Mr. Frank Fisher - Architect
- Approval of minutes
 - April 7th, 2011 (Special meeting)
- Budget
 - Current budget
- Field report
- Manager's Report
 - RAMP WNV test performance
 - RT-PCR
 - Training
 - New equipment
- Next Meeting Date : September 8th 2011

Agenda

- Roll call
- New Building – Feasibility study
 - Presentation by Mr. Frank Fisher – Architect



06/06/2011



06/06/2011



06/06/2011



06/06/2011



06/06/2011

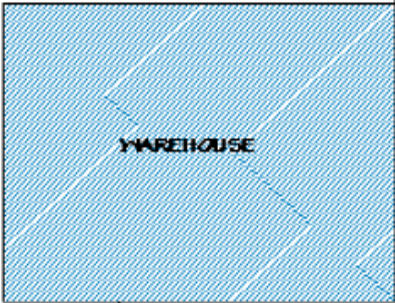
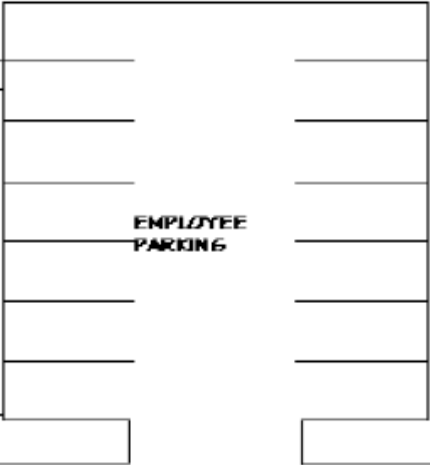
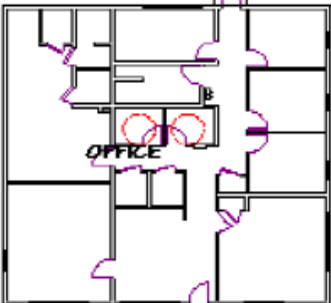


06/06/2011

EXPANSION AREA

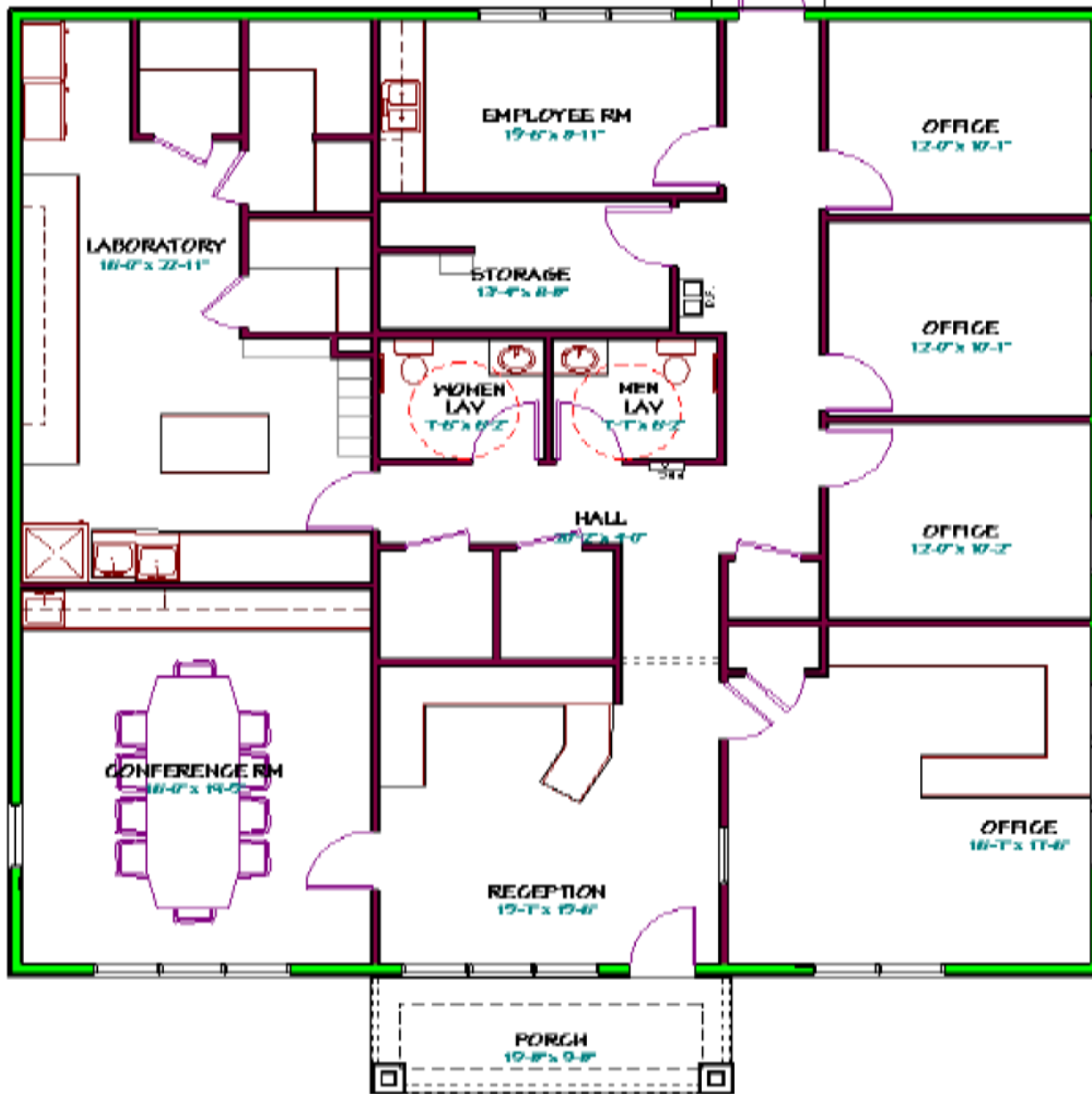
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165.00'

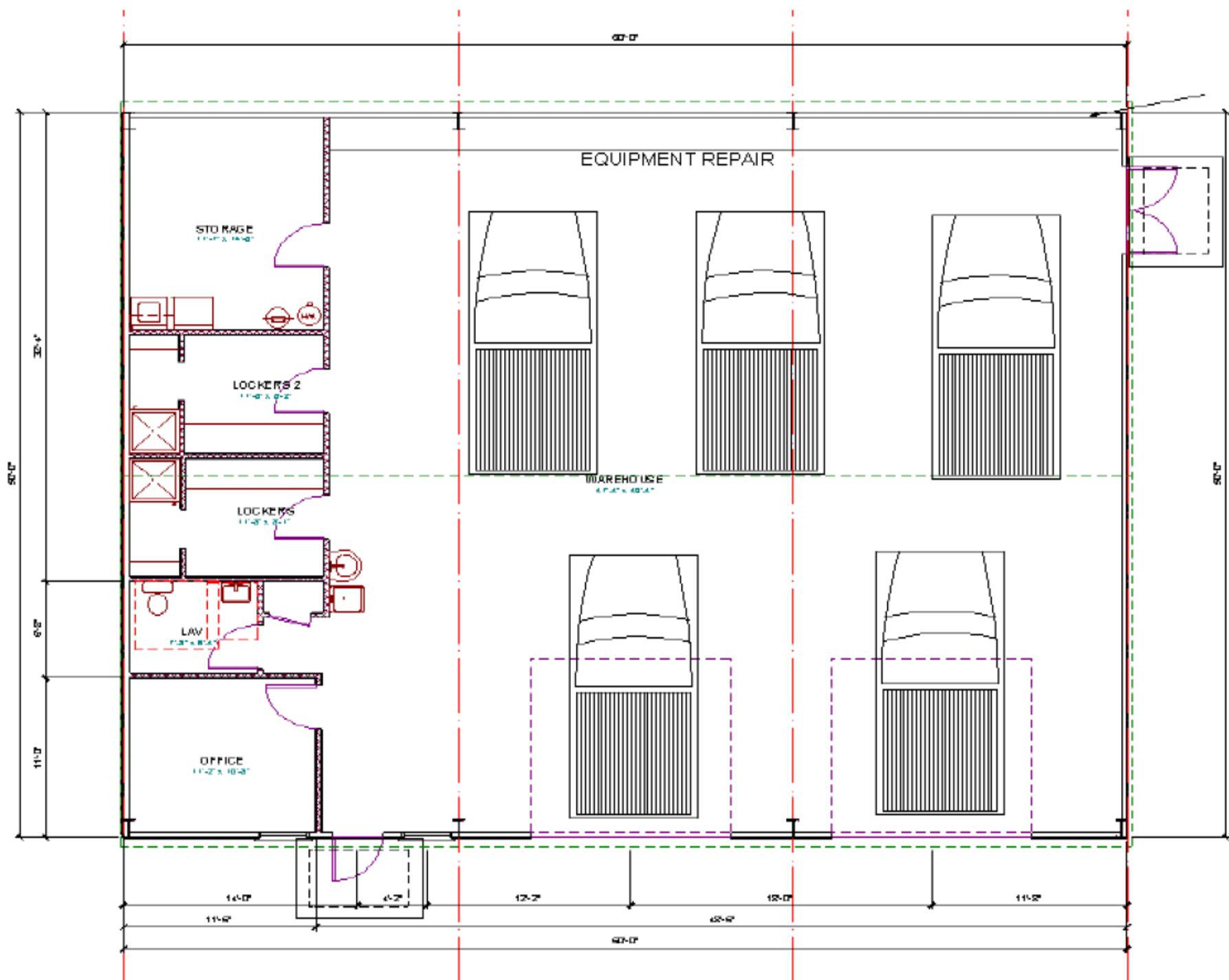


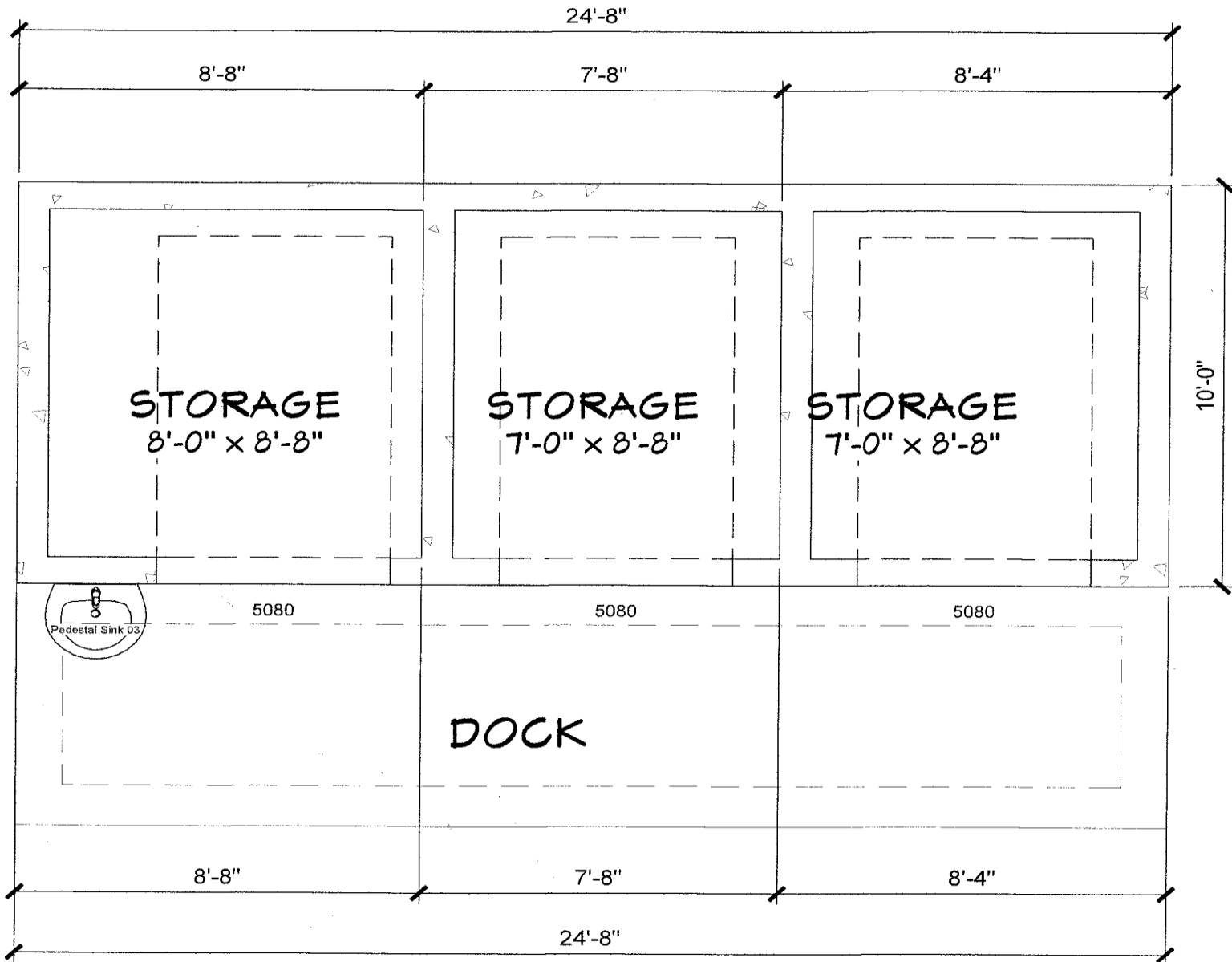
ACCESS DRIVEWAY





LIVING AREA
250 sq ft





CONTAINMENT AREAS

ITEM	COST SQF	QUANTITY	OPTIONS	TOTAL COST
00 - COMMERCIAL DIVISION (CSI) MOSQUITO ABATEMENT				
02.27 - (SW) - Site Paving				\$ 21,560.00
02.33 - (SW) - Irrigation Systems				
02.34 - (SW) - Planting Preparation			\$ 6,000.00	
03 - (03) CONCRETE (CC)				
03.11 - (CC) - Formwork				
03.18 - (CC) - Foundations				
04 - (04) MASONRY (MA)				
04.50 MASONRY STORAGE BUILDING			\$ 12,250.00	
05 - (05) METALS (MT)				
05.10 - (MT) - Steel Buildings				\$ 38,500.00
06.00 - WOOD CONSTRUCTION	84	2500		\$ 210,000.00
06.50 FRAMED OFFICE STRUCTURE				
06.75 FRAME & FINISH IN WAREHOUSE AREA				\$ 31,500.00
06.90 LABORATORY CABINETRY, WOOD OR STEEL				22,500.00
07 - (07) THERMAL & MOISTURE PROTECTION (TP)				
07.10 - (TM) - Dampproofing				
10 - (10) SPECIALITIES (SP)				
11 - (11) EQUIPMENT (EQ)				
11.20 - (TM) - Loading Dock Equipment			\$ 7,500.00	
11.21 - (TM) - LAB Refrigeration Equipment				
12 - (12) FURNISHINGS (FU)				\$ 20,000.00
13 - (13) SPECIAL CONSTRUCTION (SC)				
13.17 - (SC) - Water Tanks				
13.18 - (SC) - Solar Water Heating Systems				
14 - (14) CONVEYING SYSTEMS (CS)				
15 - (15) MECHANICAL (ME)				
15.22 - (ME) - Plumbing Specialities				
15.23 - (ME) - Cleanouts				
15.24 - (ME) - Floor Drains				
15.28 - (ME) - Water Sterilization pond			\$ 5,800.00	
15.31 - (ME) - Heating Equipment				
16 - (16) ELECTRICAL (EL)				
16.10 - (EL) - In-Place Costs				\$ 4,500.00
16.33 - (EL) - Transformers				
16.34 - (EL) - Panelboards				
16.35 - (EL) - Loadcenters				
16.36 - (EL) - Circuit Breakers and Panels				
16.38 - (EL) - Overhead Electrical Distribution				
16.40 - (EL) - Lighting				
16.41 - (EL) - SITE - Lighting & Poles			\$ 8,300.00	
16.45 - (EL) - Telephone Wiring				
16.46 - (EL) - Television Systems				
16.48 - (EL) - Computer Cable & Accessories				
Cement				
Cleaning, Final				
Concrete - Misc				\$ 5,000.00
Concrete Slabs warehouse				\$ 15,000.00
Concrete Walls				
Demolition				
Electrical Work, Subcontract				
Architects and Engineering Fees				\$ 20,000.00
Excavations			\$ 10,000.00	\$ 10,000.00
Fencing, Chain Link			\$ 16,500.00	
			\$ 66,350.00	\$ 398,560.00

- Fund Balance = \$ 336,200
- Reserve fund / capital project = \$ 204,000
- Sub-Total = **\$ 540,200**
- RT-PCR = \$ 47,000
- Total (December / transfer) = **\$ 493,200**

- October 2010 = - \$ 225,100
- November 2010 = - \$ 240,000

- **Do not touch to Fund Balance**

- Reserve fund / capital project = \$ 204,000
- Contingent = \$ 54,000
- Sub-Total (available) **\$ 150,000**

- Building = \$ 400,000
- Bond with the County = **\$ 250,000**

- **\$ 250,000 over 10 years @ 5.50 % (fixed) =
\$32,556 / year**

5.5 %

Month

Year

Interest

\$ 200,000

\$2,170

\$26,040

\$60,400

\$ 250,000

\$2,713

\$32,556

\$75,560

4.5 %

Month

Year

Interest

\$ 200,000

\$2,072

\$24,864

\$48,640

\$ 250,000

\$2,590

\$31,080

\$60,800

Agenda

- Approval of minutes
 - April 7th, 2011 (Special meeting)
- Budget
 - Current budget

CURRENT BUDGET

WASHINGTON COUNTY, UTAH
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2011

21 -SOUTHWEST MOSQUITO DIST

% OF YEAR COMPLETED: 41.67

REVENUE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>TAXES</u>						
21-3110-000-000 CURRENT PROPERTY TAX	335,000	197.78	334.47	0.00	334,665.53	0.10
21-3113-000-000 FEE ASSESSED TAXES	42,000	2,097.76	8,505.69	0.00	33,494.31	20.25
21-3119-000-000 MISC. TAX COLLECTION	0	20.66	128.20	0.00	(128.20)	0.00
21-3120-000-000 PRIOR YEARS PROPERTY TA	16,900	4,221.76	17,110.14	0.00	(210.14)	101.24
21-3190-000-000 PENALTIES AND INTEREST	1,000	117.09	1,222.17	0.00	(222.17)	122.22
TOTAL TAXES	394,900	6,655.05	27,300.67	0.00	367,599.33	6.91
<u>INTERGOVERNMENTAL</u>						
21-3310-000-000 INTERGOVERNMENTAL REVEN	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS REVENUE</u>						
21-3610-000-000 INTEREST INCOME	1,500	0.00	0.00	0.00	1,500.00	0.00
21-3690-000-000 MISCELLANEOUS REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	1,500	0.00	0.00	0.00	1,500.00	0.00
<u>CONTRIBUTIONS/TRANSFERS</u>						
21-3850-000-000 FUND BALANCE APPROPRIAT	24,300	0.00	0.00	0.00	24,300.00	0.00
TOTAL CONTRIBUTIONS/TRANSFERS	24,300	0.00	0.00	0.00	24,300.00	0.00
TOTAL REVENUE	420,700	6,655.05	27,300.67	0.00	393,399.33	6.49

21 -SOUTHWEST MOSQUITO DIST
 DEPARTMENT - MOSQUITO ABATEMENT

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
21-4451-110-000 SALARIES AND WAGES	199,300	16,528.80	65,612.20	0.00	133,687.80	32.92
21-4451-120-000 OVERTIME WAGES	0	0.00	0.00	0.00	0.00	0.00
21-4451-130-000 EMPLOYEE BENEFITS	75,000	3,534.26	22,787.36	0.00	52,212.64	30.38
21-4451-130-010 UNEMPLOYMENT BENEFITS	5,000	0.00	1,317.00	0.00	3,683.00	26.34
21-4451-220-000 PUBLIC NOTICES	500	0.00	0.00	0.00	500.00	0.00
21-4451-241-000 OFFICE SUPPLIES	1,000	25.65	45.32	0.00	954.68	4.53
21-4451-255-000 BLDG MAINT./RENT	2,400	200.00	1,000.00	0.00	1,400.00	41.67
21-4451-280-000 TELEPHONE	2,400	179.81	624.60	0.00	1,775.40	26.03
21-4451-310-000 PROFESSIONAL & TECHNICAL	26,500	1,625.00	13,354.86	0.00	13,145.14	50.40
21-4451-320-000 SURVEILLANCE	4,000	304.64	482.04	0.00	3,517.96	12.05
21-4451-330-000 EDUCATION & TRAINING	5,000	77.49	2,737.75	0.00	2,262.25	54.76
21-4451-384-000 PESTICIDES	20,000	1,625.00	6,890.00	0.00	13,110.00	34.45
21-4451-513-000 INSURANCE	9,000	10.00	6,606.67	0.00	2,393.33	73.41
21-4451-561-000 VEHICLE OPERATIONS	27,000	2,007.61	6,052.35	0.00	20,947.65	22.42
21-4451-610-000 MISCELLANEOUS EXPENSE	2,600	206.43	1,001.13	0.00	1,598.87	38.51
21-4451-740-000 EQUIPMENT PURCHASE	16,000	162.29	2,188.09	46,362.46 (32,550.55)	303.44
21-4451-745-000 EQUIPMENT UNDER \$1000	0	0.00	0.00	0.00	0.00	0.00
21-4451-750-000 SAFETY	500	0.00	403.85	0.00	96.15	80.77
21-4451-770-000 CONTINGENT EXPENSE	24,500	0.00	0.00	0.00	24,500.00	0.00
21-4451-810-000 INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
21-4451-999-000 BUDGET ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MOSQUITO ABATEMENT	420,700	26,486.98	131,103.22	46,362.46	243,234.32	42.18
TOTAL EXPENDITURES	420,700	26,486.98	131,103.22	46,362.46	243,234.32	42.18
REVENUE OVER/(UNDER) EXPENDITURES	0 (19,831.93)(103,802.55)(46,362.46)	150,165.01	0.00

Field Report

- Many puddles created but should dry up with warmer temperatures.
- Currently, many areas with unusual amount of water
 - Flood, rainy and cold winter
- We may have to hire another part time employee
 - Many new locations will be added to our operation by people calls
 - Mostly flood species
 - Worst case scenario = 16 weeks x 25 hr/wk x \$13/hr = **\$5200**
 - Still have \$24,500 in the Contingent Expenses
 - May have to transfer money if needed
 - Motion to accept that “potential” transfer of money ??

	Assist Manager	Office manager	Staff Inspector
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Salt Lake City	\$18.21	\$14.71 (sec)	\$17.93
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South SLC	\$26.75	\$17.06 (Off Man)	\$15.14
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SouthWest	\$17.20 (Kes)		\$14.37 (Bruce)
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Summit	\$20.00	\$15.00	
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Anonymous	\$26.49	\$20.10	
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Utah	\$20.44		
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Anonymous	\$20.84		
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Anonymous	\$24.35		
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Average	\$21.78	\$16.72	\$15.81
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- What I am proposing
- Give Sean a salary raise of \$3.00 / hr
 - Remaining at the end of December = \$4,225
 - Sean's raise (for the rest of the year) = \$3,240
- Motion to transfer \$5,200 from Contingent Expenses if necessary

WASHINGTON COUNTY, UTAH
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2011

21 -SOUTHWEST MOSQUITO DIST
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21-4451-120-000 OVERTIME WAGES	0	0.00	0.00	0.00	0.00	0.00
21-4451-130-000 EMPLOYEE BENEFITS	75,000	3,534.26	22,787.36	0.00	52,212.64	30.38
21-4451-130-010 UNEMPLOYMENT BENEFITS	5,000	0.00	1,317.00	0.00	3,683.00	26.34
21-4451-220-000 PUBLIC NOTICES	500	0.00	0.00	0.00	500.00	0.00
21-4451-241-000 OFFICE SUPPLIES	1,000	25.65	45.32	0.00	954.68	4.53
21-4451-255-000 BLDG MAINT./RENT	2,400	200.00	1,000.00	0.00	1,400.00	41.67
21-4451-280-000 TELEPHONE	2,400	179.81	624.60	0.00	1,775.40	26.03
21-4451-310-000 PROFESSIONAL & TECHNICAL	26,500	1,625.00	13,354.86	0.00	13,145.14	50.40
21-4451-320-000 SURVEILLANCE	4,000	304.64	482.04	0.00	3,517.96	12.05
21-4451-330-000 EDUCATION & TRAINING	5,000	77.49	2,737.75	0.00	2,262.25	54.76
21-4451-384-000 PESTICIDES	20,000	1,625.00	6,890.00	0.00	13,110.00	34.45
21-4451-513-000 INSURANCE	9,000	10.00	6,606.67	0.00	2,393.33	73.41
21-4451-561-000 VEHICLE OPERATIONS	27,000	2,007.61	6,052.35	0.00	20,947.65	22.42
21-4451-610-000 MISCELLANEOUS EXPENSE	2,600	206.43	1,001.13	0.00	1,598.87	38.51
21-4451-740-000 EQUIPMENT PURCHASE	16,000	162.29	2,188.09	46,362.46 (32,550.55)	303.44
21-4451-745-000 EQUIPMENT UNDER \$1000	0	0.00	0.00	0.00	0.00	0.00
21-4451-750-000 SAFETY	500	0.00	403.85	0.00	96.15	80.77
21-4451-770-000 CONTINGENT EXPENSE	24,500	0.00	0.00	0.00	24,500.00	0.00
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Professional & Technician

• Board	\$ 980
• Audit	\$ 3 675
• Contract	\$ 1 000
• Feasibility study	\$ 2 500
• UMAA	\$ 300
• Trimble	\$ 700
• Adapco	<u>\$ 2 775</u>
• Total	\$11 980

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- RT-PCR = Transfer of \$47 K
- Applied Biosystems Inc = \$37,295.00
- BioExpress
 - Workstations
 - Pipettors
 - Centrifuge
 - Chemicals
 - Lab equipment = \$ 9,067.46
- Sub-Total (total encumbered / PO) = **\$46,362.46**
- BioSearch (primers) = \$ 576.02
- Total = **\$46,938.48**

BALANCE SHEET

AS OF: MAY 31ST, 2011

21 -SOUTHWEST MOSQUITO DIST

ACCOUNT# TITLE

ASSETS

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21-1100-000-000	CASH IN COMBINED CASH FUND	424,338.83
21-1110-000-000	CASH	0.00
21-1325-000-000	OTHER RECEIVABLES	0.00
21-1351-000-000	CURRENT TAXES RECEIVABLES	0.00
21-1401-000-000	CASH ON HAND	0.00
21-1411-000-000	DUE FROM OTHER GOVTS	0.00
21-1525-000-000	PREPAID INSURANCE	0.00
21-1600-000-000	INVENTORY	14,769.19

439,108.02

TOTAL ASSETS

439,108.02

LIABILITIES

=====

21-2111-000-000	WARRANTS OUTSTANDING	0.00
21-2121-000-000	SALARIES & WAGES PAYABLE	2,027.09
21-2130-000-000	AP PENDING	4.29

21-2253-000-000	TRADITIONAL IRA - SALARY DEF	0.00
21-2254-000-000	EMPLOYEE SPONSORED PROGRAMS	0.00
21-2331-000-000	UNEARNED REVENUE	0.00
21-2421-000-000	DUE TO OTHER FUNDS	0.00

2,711.96

TOTAL LIABILITIES

2,711.96

FUND BALANCE/EQUITY

21-2951-000-000	FUND BALANCE	336,198.61
21-2952-000-000	RESERVE FUND FOR CAP PROJECT	204,000.00

TOTAL FUND BALANCE/EQUITY

540,198.61

TOTAL REVENUES	27,300.67
TOTAL EXPENSES	(131,103.22)

EXCESS REVENUES OVER EXPENSES

(103,802.55)

TOTAL LIABILITIES & FUND BALANCE/EQUITY

439,108.02

Field Report

Field Report

- Trapping
 - Started trapping in St. George area (24 locations) on April 4th
 - Started trapping in outlying areas (5 locations) on May 15th
 - New provider for gas cylinders (Air Gas)
 - Will save up to \$500 / yr
 - No delivery fees, cheaper rental, etc.
 - New project with two rotator traps (5' and 25') to study the behavior of different species during the season
 - 2 locations (St. George & Hurricane)
 - 2 other nights = 4 locations
 - No WNV positives so far
 - Cold temperatures = less mosquitoes in our traps

Trap Date: 5/18/2011

Identified by: Amodt

Temperature: Max. 67
Min. 55
Avg. 61

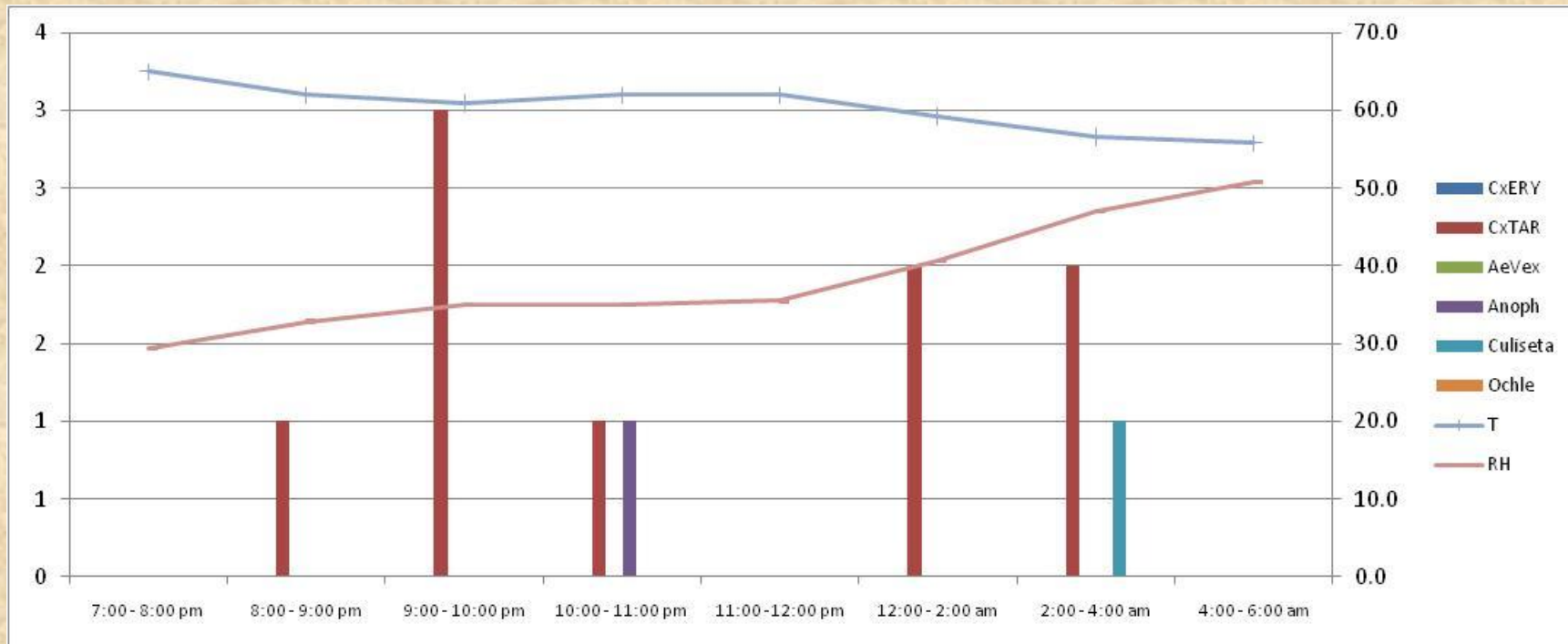
Wind: Max. 3.3
Min. 2
Avg. 2.65

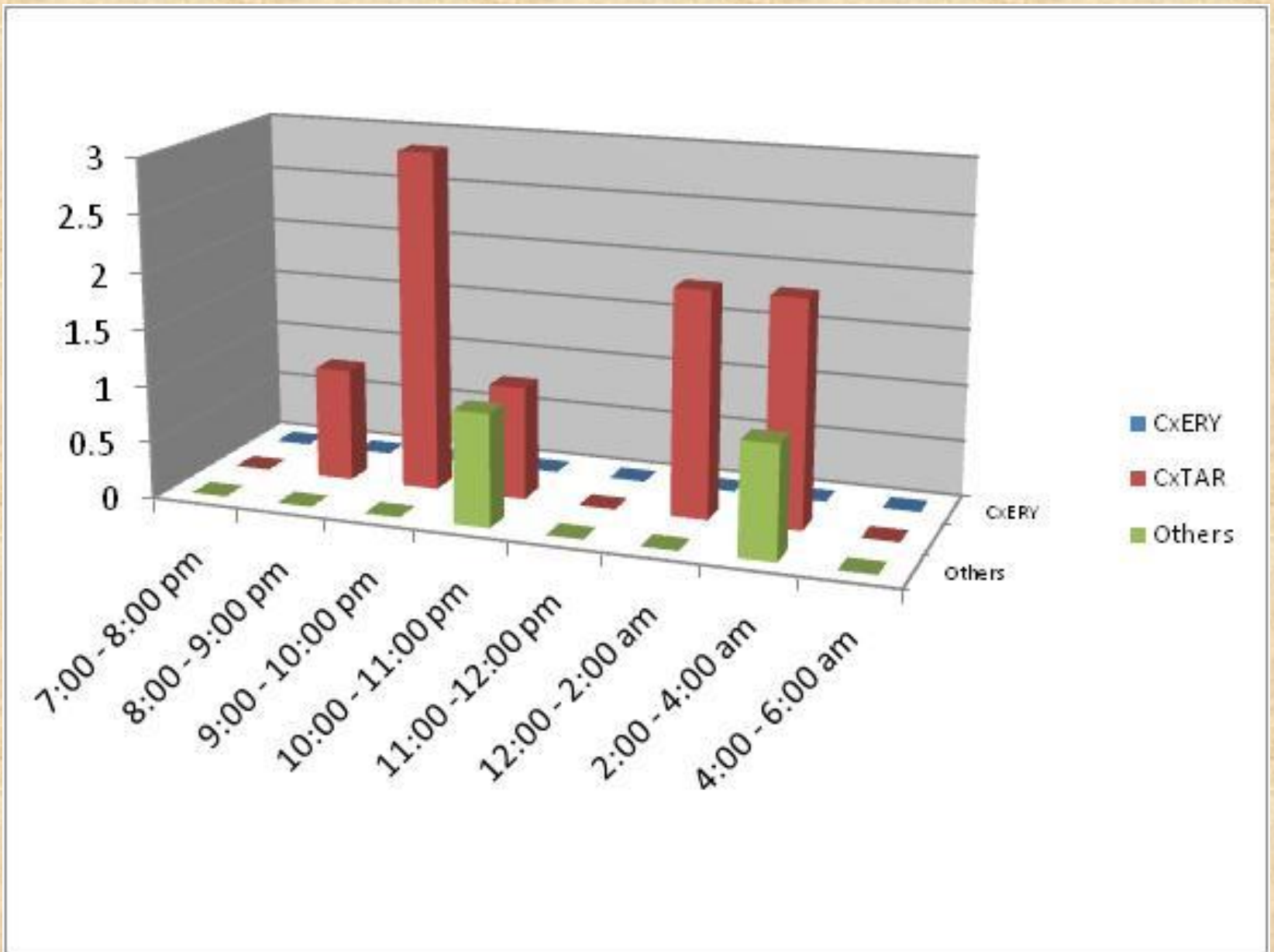
Humidity: Max. 51
Min. 25
Avg. 38

Rain: Y: X
N:

Location: WAS002

	species	CxERY		CxTAR		CxTHR		CxPip/Qui		AeVEX		AnFRA		AnFRE		CuINO		CuINC		OcNIG		OcDOR		OcVAR		OcINC		PsSIG		Others		Comments	Temp.	RH		
		F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M							
1	7:00 - 8:00 pm																																	65.0	29.3	
2	8:00 - 9:00 pm			1																															62.0	32.8
3	9:00 - 10:00 pm			3																															61.0	35.0
4	10:00 - 11:00 pm			1								1																							62.0	35.0
5	11:00 - 12:00 pm																																		62.0	35.5
6	12:00 - 2:00 am			2																															59.2	40.6
7	2:00 - 4:00 am			2												1																			56.6	47.0
8	4:00 - 6:00 am																																		55.8	50.8
	Above trap																																			
	Total	0	0	9	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Grand total	11																																		





Field Report

- Many puddles created but should dry up with warmer temperatures.
- Currently, many areas with unusual amount of water
 - Flood, rainy and cold winter
- We may have to hire another part time employee
 - Many new locations will be added to our operation by people calls
 - Mostly flood species
 - Worst case scenario = 16 weeks x 25 hr/wk x \$13/hr = **\$5200**
 - Still have \$24,500 in the Contingent Expenses
 - May have to transfer money if needed
 - Motion to accept that “potential” transfer of money

Field Report

- All seasonal employees are back
 - Sean = Lab
 - Jeremy = Larviciding
 - Jonathan = Trapping + rover
 - Javier = Trapping + lab
 - Troy = helper in the lab
- We received the RT-PCR unit last week and all the other equipment
- Installation by an ABI's technician will be done next week
- Training by an ABI's technician will follow

Manager's report

Manager's report

- RAMP WNV test performance
 - We received ten samples from the CDC
 - RAMP tests were performed in May
 - Found 3 positives and 7 negatives
 - Supernatants from our tests were sent to the Utah State Lab for confirmation
 - Utah State Lab confirmed our results

Manager's report

- Training for RT-PCR
 - Dr. Warner, Sean and I went to the USL on May 3rd to have a training session on how to operate a RT-PCR unit and learn the different operational steps (grinding, washing, extraction, testing, etc).
 - Also learned what equipment would also be needed to run RT-PCR tests (work station, centrifuge, pipettors, chemicals, etc).
 - Very informative and interesting training
 - Can contact them anytime for more questions

Manager's report

- Standard mileage rates by IRS
 - Went from \$0.50 / mile to \$0.51 since January 1st, 2011.
 - Adjustments will be made for March and April Board meetings on your next check

- Special thanks
 - Rachelle : for her help with ABI contract
 - Mr. Fisher : follow-up on pricing with steel companies
 - Mr. Anderson : promptly got in touch with a land owner in Santa Clara to give us access to his property (trapping and fogging)

Any Questions ?

